



Office of the Dean

Performa For Arrangements Of Tours

Nature of Tour _____

Class _____ No. of Students _____

Name & Contact of CR. _____

Name & Contact of Class Advisor _____

Signature of C.R _____ Signature & Stamp of Class Advisor _____

Signature of DSA _____ Signature of Senior Tutor: _____

Signature of Estate Management Officer _____

Place of Visit _____

Date from _____ to _____ time from _____ to _____

Expenses for fuel will paid by the students/University _____

Vehicle No. _____ Signature of Transport Cell _____

Signature & Stamp of P.O, Transport Section

DECLARATION BY TEACHER

I, Dr. / Mr. _____ solemnly declare that I will be responsible for the discipline of the class/students in the function/tour and they will abide all the rules and regulations of the University. In case of any indiscipline/loss University has full right for disciplinary action against me

Signature

Recommendations/Signature & Stamp of the Dean

Approval/Signature of the Vice-Chancellor