



APPLICATION AND BIODATA FORM FOR ACADEMIC POSITIONS

i). This form must be duly completed and accompanied by:

- (a) Original Crossed Bank Draft / Pay Order of amount as mentioned in advertisement (Rs._____ /-Non-refundable) drawn in favour of the Treasurer, University of Veterinary & Animal Sciences, Lahore.
(b) Postal Orders will not be accepted.
(c) All the entries / replies in the Form must be hand written.
(d) Attested copies of the relevant certificates and testimonials.
(e) Annexure-wise detail of scientific research publications (National & International), technical reports, conference presentations, postgraduate students supervised, research projects won etc.
(f) A recent passport size photograph.

PHOTOGRAPH (Passport Size)

- ii). Persons already in employment should submit their applications through proper channel, before or on the last date for receipt of applications during office hours.
iii). Incomplete Applications or those received after the due date will not be entertained.
iv). The University reserves the right not to fill any vacancy without assigning any reason or consider a person for appointment in a lower cadre against the post advertised.
v). Applications complete in all respects are required in quadruplicate for the posts of Professors/ Associate Professors and in triplicate for the posts of Assistant Professors / Lecturers.
vi). Additional information(if any) where space is insufficient in the Form may be attached as Annexure.
vii). Please answer each question clearly and completely. The application must be signed by the applicant.
viii). Concealment of facts or misquoting of information in the form will disqualify the applicant even after appointment.
ix) The application must be page marked.

1. Post applied for: _____ on BPS / TTS (Mention Clearly) _____

2. Discipline (as mentioned in the Advertisement) _____ at _____ campus

3. Advertisement Date: _____ Newspaper wherein published: _____

4. (a) Full Name (In Block Letters as mentioned in CNIC): _____

(b) Full Name (In Block Letters as mentioned in Matric Certificate): _____

5. Father's Name (In Block Letters as mentioned in CNIC): _____

6. Marital Status _____ Male / Female _____

7. Computerized National Identity Card No. [Grid for CNIC number]

8. Professional Council Registration: (a) Name of Council: _____ (If applicable)

(b) Regd. No. _____ (c) Status: Active/Expired: _____

(d) If Active (Life time OR Interim): from _____ to _____ (Annexed at page # _____)

9. (i) Postal Address for Interview call / correspondence: _____ (Please provide address where TCS Service is available)

Landline No. _____ Cell No. _____ Email: _____

(ii) Permanent Home Address: _____

Landline No. _____ Cell No. _____ Email: _____

10. Religion: _____ Date of Birth: _____ Age: _____ (As recorded in the Matriculation Certificate) (On closing date for receipt of applications)

11. Nationality of (a) Self _____ (b) Wife or Husband, if married: _____

12. EDUCATIONAL QUALIFICATIONS: (In Chronological Order)**(a) Secondary School and Intermediate or Equivalent Examinations.**

Institutions Attended	Name of Certificate / degree	Passing Year	Marks obtained / Total Marks	Division	% Age of Marks obtained must be written	Major Subjects

(b) University Education:

Name and Place of Institution	Name of Degree	Passing Year	Marks obtained / Total Marks	CGPA	Division	% Age of Marks obtained must be written	Major Subjects

Note: Mention only those degrees which have been completed on or before due date.

(c) Other Formal Training Education:

Name and place of Institution	Leaving Certificate OR Diploma obtained	Years Attended		Major Subjects
		From	To	

(d) Academic Distinction:

Name and place of School, College and University /Institution	Certificate / Degrees obtained	Years attended		Distinction Certificate / Medal	Major Subjects
		From	To		

(e) Distinction in Games and Sports:

13. RESEARCH: Give particulars of all post-graduate and' independent research done, giving the name of the institution and the professor under whom research was completed.

14. Give a list of all research papers published in scientific journals and attach originals or reprints. Only Research Papers accepted having DOI number or appearing on internet will be considered.

Topic of the Papers	Name of the Journal	Date of Publication

15. PUBLICATIONS: Give a list of all significant publications and attach originals or reprints, together with any reviews.

16. Summary of Teaching / Research, Service Experience and Publications:

(Experience / Service Certificates with exact dates and signed by the Issuing Authority must be attached)

Sr. No.	Factors	No. Only
1.	Experience:	
	Total Years, Months & Days	
2.	Field of Specialization:	
3.	Publications: (HEC Approved)	
	i. International Research Papers	
	a) with impact factor	
	b) without impact factor	
	ii. National Research Papers	
	a) with impact factor	
	b) without impact factor	
	iii. Research Reports	
	iv. Conference presentations	
	v. Other publications	
4.	Students Supervised:	
	i. Ph.D students supervised	
	ii. M.Phil students supervised	
	iii. Membership of Supervisory Committees	
	a) Ph.D	
	b) M.Phil	
5.	Research Projects Won	
	i. From International Agencies	
	ii. From Local / Indigenous Agencies	
	iii. From own Organization	
6.	Professional Services rendered:	
7.	Total Impact Factor	
8.	Membership of Learned Societies	
9.	Formal Trainings	

17. MODERN LANGUAGES: List all the languages in which you are proficient.

Language	Extent of proficiency	Diploma obtained	Year of passing	Institution attended

18. Give particulars of **whole-time** employment / experience /service:

Name of Post held	Name of the Institution where Employed	Federal or Provincial Govt. / Autonomous or Private	Permanent / Temporary / Contract / Adhoc	BPS	Monthly Salary	Duration Give Exact Dates:		Cause of leaving	Brief Description
						From	To		

(i) What is the total length of your teaching experience as

(A) Lecturer: _____

(B) Assistant Professor: _____

(ii) What is the total length of your research experience as

(C) Associate Professor: _____

(D) Professor: _____

(iii) What is the total length of your administrative experience as

(E) Other Than Above _____

NOTE: Experience Certificate mentioning exact dates duly signed / issued by the Competent Officer/Authority of the concerned Department should be attached otherwise the claimed experience will not be accepted. Specimen of NOC/departmental permission and experience certificate is attached at the end for guideline.

19. Membership of learned societies: (Give the name of society and nature of membership or office held).

20. Countries visited:

Country	Duration		Purpose of Visit
	From	To	
<p>21. Do you possess all the qualifications mentioned in the advertisement if yes, summarize them briefly in the opposite column mentioning each qualification separately in term of the advertisement.</p> <p>If you do not possess all or some of the qualifications, state briefly but clearly which qualification/qualifications you do not possess, giving your reason why should be considered for the post in spite of this deficiency. (In your own interest you should give clear reasons in support of your claim for the post. Vague replies will hinder the Correct appraisal of your application).</p>			<p>Mention below the qualification you possess</p> <p>(1) (2) (3) (4) (5)</p> <p>Mention below the qualification you do not possess</p> <p>(1) (2) (3)</p>

22. Are you suffering or have you suffered from any physical disability? If so what and when did it begin? _____

23. If you are under liability to repay money to any institution or person, state the Particulars:

24. Have you obtained and attached the explicit permission (**Departmental NOC**) from your present employer to apply for this post? _____

25. Give the name, designation of your employer/employers whom we should write for your Confidential Record:

26. Whether the Thesis of the candidate having Ph.D. local, applying of Assistant Professor under TTS, has been evaluated by two foreign subject experts? _____

27. If appointed what notice you required before joining the post: _____

28. Were you ever dismissed from service in the past, or were your services ever terminated? If yes, give details:-

29. Give a list of all documents attached with the application:

Sr. No.	Name of Document	Annexed at Page No.
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

30. Give the detail of Bank Draft / Pay Order:

Amounting Rs.	Number	Date	Name of Bank & Branch

DECLARATION

I hereby solemnly declare that all the facts / information provided by me in this application form are true to the best of my knowledge and belief. I fully understand that aforementioned facts will serve the basis for determination of my eligibility and my appointment will be liable to termination, if facts / entries were found incorrect at any stage.

Date _____

Signature of Applicant

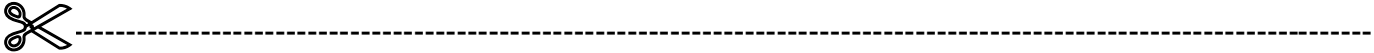
SPECIMEN/PATTERN FOR GUIDELINE

NO OBJECTION CERTIFICATE

This is to certify that Mr. / Ms. / Dr. _____ S/o: _____ working as _____ on regular / temporary / contract basis in this _____ (Department) w.e.f._____. This Department has no objection on his applying for the post of _____ in the University of Veterinary & Animal Sciences, Lahore.

This is to further certify that there is no pending inquiry/outstanding dues against him. Moreover, there are no adverse remarks in any of his/her Annual Confidential Reports (ACRs)

(Signature and Designation of the issuing Authority)



EXPERIENCE CERTIFICATE

This is to certify that Mr. / Ms. / Dr. _____ S/o: _____ has served in the following capacity:

<i>Sr#</i>	<i>Designation</i>	<i>BPS</i>	<i>From</i> <i>DD/MM/YYYY</i>	<i>To</i> <i>DD/MM/YYYY</i>

(Signature and Designation of the issuing Authority)