

# **GUIDELINE FOR THESIS WRITING (SAMPLE)**

## **(HARD COVER SAMPLE)**

(Title of the thesis should also be written on spine of the thesis. Colour of hard binding for M.Phil will be dark green with silver text and for that of Ph.D will be black with golden text)

**TITLE (FONT 16, CAPITAL LETTERS, JUSTIFIED IN TWO OR THREE LINES)**

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**NAME OF THE STUDENT  
REGISTRATION NO.**



**A THESIS SUBMITTED IN THE PARTIAL FULFILLMENT OF THE  
REQUIREMENTS FOR THE DEGREE**

**OF**

**MASTER OF PHILOSOPHY/ DOCTOR OF PHILOSOPHY  
(FONT 15)**

**IN**

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**NAME OF THE DISCIPLINE/ SUBJECT  
UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, LAHORE  
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**YEAR\*  
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\* YEAR OF SUBMISSION OF FINAL THESIS

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To,

The Controller of Examinations,  
University of Veterinary & Animal Sciences,  
Lahore.

We, the Supervisory Committee, certify that the contents and form of the thesis, submitted by \_\_\_\_\_, have been found satisfactory and recommend that it be processed for the evaluation by the External Examiner (s) for award of the Degree.

Chairman \_\_\_\_\_  
Name

Co-Supervisor (if any) \_\_\_\_\_  
Name

Member \_\_\_\_\_  
Name

Member \_\_\_\_\_  
Name

**DEDICATION**

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(The page of dedication is optional)

**ACKNOWLEDGEMENTS**

**(NEW PAGE)**

(Brief and relevant)

**CONTENTS**

**(NEW PAGE)**

**DEDICATION**

**(i)**

**ACKNOWLEDGEMENTS**

**(ii)**

**LIST OF TABLES**

**(iv)**

**LIST OF FIGURES**

**(v)**

**LIST OF ANNEXURE**

**(vi)**

<b>SR. NO.</b>	<b>CHAPTERS</b>	<b>PAGE NO.</b>
<b>1.</b>	<b>INTRODUCTION</b>	
<b>2.</b>	<b>REVIEW OF LITERATURE</b>	
<b>3.</b>	<b>MATERIALS AND METHODS</b>	
<b>4.</b>	<b>RESULTS</b>	
<b>5.</b>	<b>DISCUSSION</b>	
<b>6.</b>	<b>SUMMARY</b>	
<b>7.</b>	<b>LITERATURE CITED</b>	

**LIST OF TABLES****(NEW PAGES)**

<b>TABLE NO</b>	<b>TITLE</b>	<b>PAGE NO.</b>
<b>2.1</b>		
<b>2.2</b>		
<b>2.4</b>		
<b>3.5</b>		

**LIST OF FIGURES****(NEW PAGES)**

<b>FIGURE. NO.</b>	<b>TITLE</b>	<b>PAGE NO.</b>
<b>2.1</b>		
<b>2.2</b>		
<b>3.1</b>		
<b>4.2</b>		

### **Synopsis / Thesis write up style.**

1. In the whole body of thesis / synopsis font Times New Roman, size 12, double line spacing and both right and left justified margins must be used.
2. Page layout should be with Normal Margins (1" Top, Bottom, Right and Left), Size of the page should be Letter (8.5" x 11")
3. To reduce the errors, whole document (Microsoft Program) should be typed while using the formatting symbols (¶).
4. Review of Literature should be in paragraph form. Each paragraph should classify and evaluate the themes of the texts that are relevant to your thesis.
5. Only authenticated scientific website should be quoted as a reference. Table no. should be mentioned above the table while figure no. below the figure by using caption option.
6. In-text reference: In the body of the document (Introduction, Review of Literature, Materials and Methods and Discussion), refer to authors as follows: Smith and Jones (1992) or Smith and Jones (1990, 1992). If the sentence structure requires that the authors' names be included in parentheses, the proper format is (Smith and Jones 1982; Jones, 1988a, b; Jones *et al.* 1993). Where there are more than two authors of one article, the first author's name is followed by the abbreviation *et al.* (Smith *et al.* 1982). More than one article listed in the same sentence of text must be in chronological order first and alphabetical order for two publications in the same year (Annexure I).
7. In the Literature Cited section, all references cited in the body of the document should be enlisted (Annexure I).
  - a. References shall first be listed alphabetically by author(s)' last name(s), and then chronologically.
  - b. The year of publication follows the authors' names. As with text citations, two or more publications by the same author or set of authors in the same year shall be differentiated by adding lowercase letters after the date. The dates for papers with

the same first author that would be abbreviated in the text as et al., even though the second and subsequent authors differ, shall also be differentiated by letters.

- c. All authors' names must appear in the Literature Cited section.
  - d. Journals shall be abbreviated according to the conventional ISO abbreviations given in journals database of the National Library of Medicine (<http://www.ncbi.nlm.nih.gov/entrez/query.fcgi?db=journals>).  
One-word titles must be spelled out.
  - e. Inclusive page numbers must be provided.
8. Header should carry heading of the chapter at the right end except 1<sup>st</sup> page and Footer should carry the page number in the center.

#### Header

#### *Introduction*

- 9. Page numbering will be started from introduction onward.
- 10. Heading of all the chapters (INTRODUCTION, MATERIALS AND METHODS etc) should be as per sample shown below with font size CHAPTER (Font 12 Times Roman) and INTRODUCTION (Font 14 Times New Roman).

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CHAPTER 7  
LITERATURE CITED

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