

STATUTES AND REGULATIONS RELATING TO THE DEGREE OF MBA (LIFE SCIENCES)

DURATION AND REQUIREMENTS OF THE COURSE/SEMESTER

1:

- i. The duration of the course for the Degree of MBA (Life Sciences) in full residence shall not be less than four semesters and more than six semesters for whole-time students and not less than six semesters for the University employees admitted as part time students.
- ii. The medium of instruction and Examination shall be English.

2:

- i. There will be 2 semesters in each year i.e. Semester-I and Semester-II, of 19 weeks each. The commencement of semesters shall be regulated by the Academic Council. (**Explanation:** Out of 19 weeks, 16 weeks shall be actual teaching time; the rest may be utilized for admission, enrolment, conduct of Examinations, preparation and declaration of results).
- ii. There will also be a Supplementary Semester of 8 to 10 weeks each year as part of an academic year which shall be optional. Students, who desire to take up failed courses may enroll during this session. It shall not count towards residential requirements. However, the student who could not appear in previous Examination due to lecture shortage shall not be allowed to enroll in the Supplementary semester.

3: The subjects of study for the MBA (Life Sciences) may be amended from time to time.

4: A student admitted to the course shall be required to undertake the following course work:

REGULATIONS

I. Admission to the Course

1. Candidates may be admitted at the beginning of the Semester-I / II. If a candidate fails to enroll, his admission shall stand cancelled.
2. The Advanced Studies and Research Board may refuse admission of a student to the course without assigning any reason.
(Explanation: All those students who are awarded minor penalty of fine of Rs.1000/- and above, on account of their misconduct during the course of their undergraduate studies will be debarred for postgraduate admission for a period of two years. After the lapse of two years after completion of their undergraduate courses, their cases will be considered for admission to MBA (Life Sciences) course on the recommendations of the Director, Students Affairs/ DASR).
3. An application for enrolment on the prescribed enrolment form accompanied by the prescribed fees, shall be presented on the day(s) notified for enrolment provided that the Director, Advanced Studies may, in special circumstances and on payment of late fee, permit a student to enroll within 10 days after the commencement of the semester. Provided further that the Vice-Chancellor may allow enrolment of a student after the expiry of 10 days of the commencement of the Semester under special circumstances in individual cases to be recorded in writing with double late fee, till such time as it does not conflict with the prescribed requirement of 75% attendance in lectures of each subject. (Explanation: Enrolment will only be considered completed when the enrolment form is deposited with the Director, Advanced Studies. Merely depositing of fee will not serve the purpose).
4. If a student fails to enroll in any Semester without permission of the competent authority, he shall cease to be on the rolls of the University and in case he desires readmission, he shall have to apply for the same.
(Explanation: The Advanced Studies and Research Board may readmit such a candidate or refuse admission if the reasons given are not convincing).

II. Course of Study

1. The Course No. of all post-graduate courses will commence from 1001 preceded by the first two to four alphabets of the name of the Department.
2. Ordinarily a whole-time student shall not be enrolled for more than 15 and less than 10 credits in a Semester except the last semester. These credits will include the credits earned in respect of deficiency courses. However, in summer session a student can enroll upto maximum of 9 credits.

III. Examination

Tests and Examinations

1:

- i. There shall be two Examinations for each course during each semester. These Examinations shall be termed mid-Semester and final. In addition to these Examinations the teacher shall give home assignments, term papers, project presentations, quizzes, etc. The determination of the form of these Examinations will be left to the teacher who will be solely responsible for the conduct of Examination as well as evaluation in his course. The grade given in the course by the teacher shall be final.
- ii. Only those students who have attended not less than 75 per cent of the lectures in each course, shall be eligible for admission to such Examinations.
- iii. A teacher shall report to the Dean / Director concerned through the Chairman of the Department, Head concerned the names of students who are absent from the lectures continuously for seven days to enable him strike off such students. **(Explanation:** The Dean / Director may re-admit such a candidate or refuse admission if the reasons advanced are not convincing). The final Examination for Semester shall be held on a date and time and place to be notified by the teacher in advance.

- iv. The scripts of each Examination shall be given to the student concerned by the teacher taken back immediately and then forwarded to the Controller of Examinations within five days, who shall preserve the scripts for a year.

2:

- i. The mid-Semester Examination shall be held during 9th week of the Semester which shall carry 30 percent of the total allocated marks for the course. The Examination shall be held by the teacher concerned who shall determine the form of the Examination.
- ii. In addition, quizzes, special home assignments and/or term papers shall carry 10 per cent of the total marks allocated which shall be uniformly split over the whole semester. The final Examination to be held at the end of the Semester shall carry 60 per cent of the total marks allocated.
- iii. For the purpose of evaluation, one credit will carry 20 marks e.g. a 3 credits course will carry 60 marks. These marks will be divided in accordance with the credits assigned to theory for each course.

- 3. The following weightage shall be given to the Examinations, home assignments, term papers, etc.

i. Sessional Work/Examination

Mid-Semester Examination	30%
Home assignments/term papers, quizzes	10%

ii. Final Examination of the course

Covering the entire course	60%
<u>Total:</u>	<u>100%</u>

- 4. The teacher shall send the final award list for the course to the Controller of Examinations, and a copy each to the Chairman of the Department concerned and the Director, Advanced Studies, normally within five days after the end of the semester.

5. On receipt of the award lists, the Controller of Examinations shall prepare a consolidated award sheet and send it to the Director, Advanced Studies and Research and Dean / Director and the Chairman of the Departments concerned.
6. A student, who has taken the final Examination of an approved course at the end of a semester, shall not be permitted to delete the course.
7. A student who fails to make up the deficiency in his grade point average, in the number of chances permitted, shall cease to be on the rolls.

Grade Point Average

8. Point will be as follows: 4 for A, 3 for B, 2 for C and F for failure (that is zero).

- | | | |
|--------------------------|---|-------------|
| <input type="checkbox"/> | Maximum grade point average | 4.00 |
| <input type="checkbox"/> | Minimum grade point average for obtaining
MBA (Life Sciences) Degree | 2.50 |

(Equivalence between letter grading and numerical grading shall be as follows):

Grade	Value	Marks	Remarks
A	4	80-100%	Excellent
B	3	65-79%	Good
C	2	50-64%	Satisfactory
F	0	Below 50%	Fail

(Fractions will be rounded to the nearest whole number).

Explanation:

- a. At the end of the first semester, student must obtain a minimum grade point average (G.P.A.) of 2.00 to be promoted to the second semester.
- b. In case a student is able to obtain G.P.A. of 1.75 or more but less than 2.00, he will be promoted to the second Semester on probation.
- c. At the end of the second semester, a student must obtain a minimum cumulative grade point average (C.G.P.A.) of 2.00 and must also pass at least 50 per cent of the courses taken by him in order to be promoted to the third semester. If any of the preceding two conditions is not fulfilled by a student, he/she shall cease to be on the rolls.

- d. A student will be required to repeat those courses of the previous semesters in which he had failed, at the first available opportunity, provided that his maximum work load, including the courses being repeated by him, will not exceed the normal work load.
- e. At the end of the third and subsequent semesters, the C.G.P.A. of a student should not be less than 2.00, otherwise he shall cease to be on the rolls.
- f. A student, who cannot maintain the G.P.A./C.G.P.A. requirements in accordance with regulation and ceases to be on the rolls, may seek fresh admission alongwith other candidates, on merit, but only once.

IV. Examination Fees

- 1. University Examination fees shall be charged at the time of enrolment for each semester.

V. General

- 1. A candidate who passes all the Examination with the prescribed C.G.P.A. shall be awarded the Degree of MBA (Life Sciences).