 **University of Veterinary & Animal Sciences, Lahore**

**IT SERVICE FORM**

**Dated:** **Department Name:**

**Item Received:** **Service Tag No/ Serial No**.

**Receiver Name:** **Signature**:

**Branded / Non Branded System Unit** (Keyboard / Mouse / Power Supply) **Printer** (Toner / Data Cable) **Multimedia** **Laptop** (Charger / Power Cable / Bag) **UPS** (Battery / Power / Loop Cable)

 **Sound System** (Amplifier / Speaker / Desk Mic / Cordless Mic)  **Monitor / LED**

**Fault Record:**

**Dean/Chairman/ In charge Dept. Name:**

**Designation:**  **Signature & Stamp:**

**Action taken:**

 **Hardware Lab In charge**

**Network Manager**

**Director IT**

**UNIVERSITY OF VETERINARY AND ANIMAL SCIENCES, LAHORE PAKISTAN**

**WORK COMPLETION REPORT**

**Name of Work with Detail:**

**----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**

**The Work has been 100% Completed Satisfactory as per instruction submission for your Kind information and further necessary action please.**

**Name & Signature of End User: -------------------------------------------------------------------------**

 **Designation: -------------------------------------------------------------------------------------------------**

**HOD Signature & Stamp: ---------------------------------------------------------------------------------**

**Department Ext No: ----------------------------------------------------------------------------------------**

**Remarks: ------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------**

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