## **OFFICE NOTE**

It has been noticed by the competent authority that almost all student societies of UVAS have conducted various co-curricular events during current semester. These events were organized in such random and haphazard manner that overlapping has been observed in the theme, dates and venue of few events, which is problematic for organizers and even administration. Putting efforts in such manner is not only the wastage of money rather it also overburdens students with their academic schedule. Besides, this aptitude spoiled the zest of spring festival, which also being organized in current semester for students.

Therefore it is requested that all students' societies should submit their proposed activity calendar for next academic year as per mentioned criteria.

- 1) Every society shall arrange only one event per semester maximum upto two during one academic year, other than participation in spring festival.
- These events shall be conducted as per approved/ notified calendar of the society by senior tutor office.
- 3) No event shall be conducted atleast a month before and after conduction of spring festival to maintain the zest of the event.
- All societies shall submit their proposed calendar to the office of senior tutor maximum by 30<sup>th</sup> of this month.
- 5) The senior tutor office will notify the overall calendar of events for all concerned.

Prof. Dr. Kamran Ashraf Senior Tutor